



The German Taekwondo Federation ("DTU"), based in Munich, is the only recognized elite sports association for Olympic Taekwondo in Germany. For the division of Olympic high-performance sport combat, the DTU is looking for a

## Sport Referent (m/f/d)

with the date of joining the association on **January 01, 2025**

The Sport Referent supports the sports director, the head of national coaches and the national coaches administratively and organizationally in the processing of clearly assigned areas of responsibility in competitive sports. Among other things, he is responsible for the organizational planning and implementation of the national teams' participation in national and international competitions and training courses.

### Task profile:

- Participate in the planning, organization and implementation of national and international competitive sports events.
- Handling all administrative business in connection with the top-level association's high-performance sports operations.
- Cooperation with internal and external sporting institutions, including DOSB, BMI, DSH, BVA, DSH, Bundeswehr, ADH.
- Maintenance, utilization and, if necessary, expansion of international sports relations.
- Preparation, organization and implementation of championships in Olympic duels in accordance with the specifications of the DTU-Presidium.
- Support of the competitive sports area in general organization and administration.
- Project-related cooperation in competitive sports operations in collaboration with the Presidium, Sports Director, Head of national coaches and the national coaches.
- Preparation of written analyses of national and international events in Olympic sport combat.
- Supporting public relations work, especially in the preparation and follow-up of tournament events.

### Requirement profile:

- Successfully completed studies, completed vocational training or comparable qualification.
- Excellent coordination and organizational skills.
- Passion and interest in high-performance and elite sport.
- Knowledge of the structures of German elite sport is advantageous.
- Social skills and a high level of willingness to work as part of a collegial team with the association management, competitive sports staff, coaches and athletes.
- Good PC user knowledge of MS Office software.
- Good written and spoken German and English.
- Sociability, flexibility, high resilience and self-motivation as well as organizational skills and willingness to travel nationally and internationally.
- Willingness to work independently and continuously acquire new knowledge.

# DEUTSCHE TAEKWONDO UNION E.V.

Mitglied Deutscher Olympischer Sportbund (DOSB), European Taekwondo Union (ETU) und World Taekwondo (WT)



Some of the above-mentioned areas should already be referred to in the application documents. During the job interview in particular, it should be made clear which specific ideas exist for the implementation of the required tasks.

The activity is a full-time job and limited to the end of the Olympic period on December 31, 2028, in accordance with the government grants especially the Federal Ministry of the Interior (BMI). The salary is appropriate to the importance of the task and takes place in compliance with the grant provisions of the Federal Ministry of the Interior.

The German Taekwondo Federation (DTU) actively promotes equality for all employees. We therefore welcome applications from women and men, regardless of their cultural and social origin, age, religion, ideology, disability or sexual identity. Severely disabled applicants will be preferred if they are equally qualified, taking into account all the circumstances of the individual case.

Please send your detailed application including all relevant evidence of your qualifications and competencies as well as your personal (athletic) career and the specification of your salary expectations electronically to the Deutsche Taekwondo Union eV, Georg-Brauchle-Ring 93, 80992 Munich, by August 30, 2024 at the latest, E-Mail: [office@dtu-mail.de](mailto:office@dtu-mail.de)

